

HILLINGDON SCHOOLS FORUM

Minutes of the meeting held on Friday 15 January 2021 at 1pm via videoconferencing

Voting members

NAME	ORGANISATION	ATTENDANCE	TERM ENDS
Maintained Nursery (1)			
Ludmila Morris	McMillan Early Childhood Centre	APOLOGIES	Sep 2024
Maintained Primary - Schools (4)			
Rachel Anderson	Dr Triplett's School	PRESENT	Sep 2023
Duncan Greig	Breakspear Primary School	PRESENT	Sep 2021
Kris O'Sullivan	Deanesfield Primary School	PRESENT	Sep 2024
Carly Rissen	Colham Manor	ABSENT	Sep 2024
Maintained Primary - Governors (4)			
John Buckingham	Glebe Primary School	PRESENT	Sep 2024
Jim Edgecombe (CHAIR)	Whiteheath Junior School	PRESENT	Sep 2024
Tony Eginton	Minet Nursery & Infant School & Hillside Junior School	PRESENT	Sep 2024
Phil Haigh	Cherry Lane Primary School & Meadow High School	PRESENT	Sep 2024
Maintained Secondary (1)			
Liz Horrigan	Harlington School	PRESENT	Sep 2021
Maintained Special (1)			
John Goddard	Hedgewood School	PRESENT	Sep 2022
Academies (9)			
Aftab Ahmed	Guru Nanak Sikh Academy	ABSENT	Sep 2023
Peter Edgley	Bishopshalt	PRESENT	Sep 2024
Tracey Hemming	Middlesex Learning Partnership	PRESENT	Sep 2024
Nicola Kelly	Charville	PRESENT	Sep 2024
Helen Manwaring	Swakeleys School	PRESENT	Sep 2022
Catherine Mosdell	Frays Academy Trust	PRESENT	Sep 2023
David Patterson	Queensmead School	PRESENT	Sep 2023
Colin Tucker	Ryefield	PRESENT	Sep 2024
Sandra Voisey	Laurel Lane Primary School	PRESENT	Sep 2023
Special Academies (1)			
Sudhi Pathak	Eden Academy Trust	PRESENT	Sep 2021
Alternative provision (1)			
Laurie Cornwell	The Skills Hub	ABSENT	Sep 2024
Private Voluntary & Independent Early Years Providers (2)			
Elaine Caffary	4 Street Nursery	ABSENT	Sep 2024
(vacant)			
14-19 Partnership (1)			
(vacant)			

Other attendees (non-voting)

Independent Non-Maintained Special School			
Debbie Gilder	Pield Heath School		NOT REQUIRED
Shadow Representative (Maintained Primary - Schools)			
Rachel Blake	Whiteheath Infant School		NOT REQUIRED
Eleesa Dowding	Harmondsworth		NOT REQUIRED
Shadow Representative (Maintained Primary - Governor)			
Jo Palmer	Hillside Infant School and Hillside Junior School		NOT REQUIRED
Graham Wells	Colham Manor Primary School		NOT REQUIRED
Local Authority Officers			
Kate Boulter	Clerk		PRESENT
Steve Denbeigh	LA Finance		PRESENT
Vikram Hansrani	Assistant Director, SEND & Inclusion		APOLOGIES
Dan Kennedy	LA		PRESENT
Philip Ryan	LA		PRESENT
Sarah Walsingham	LA Finance		PRESENT
Graham Young	Lead Finance Business Partner - School		PRESENT

		ACTION
1.	<p>APOLOGIES</p> <p>Apologies were accepted and recorded in the attendance list (above). The Chair confirmed the meeting was quorate and could proceed to business.</p>	
2.	<p>MINUTES OF THE MEETING HELD ON 10 DECEMBER 2020</p> <p>The minutes were agreed as a correct record.</p>	
3.	<p>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10 DECEMBER 2020</p> <p>(a) MEMBERSHIP UPDATE</p> <p>Nominations had been sought for a representative of 16-19 providers with a closing date of 25 January 2021. An update would be provided at the next meeting.</p> <p>A number of new members had joined the Forum recently and PH would update and circulate the sub-groups membership. Members were asked to let PH know if they had a preference for one of the sub-groups (DSG/EY or HNG).</p> <p>(b) RUISLIP HIGH SRPs</p> <p>In VH's absence, GY reported that regular discussions were taking place between the LA and the school to ensure the SRPs were in place for September and the provision met needs.</p>	<p>GY</p> <p>PH</p>
4.	<p>FEEDBACK FROM SUB-GROUPS</p> <p>(a) DSG/EY</p> <p>The Forum NOTED the minutes of the DSG/EY Group held on 7 January 2021. PH reported that, since the meeting, the DfE had changed its guidance on funding of PVIs, which would now be funded in the same way as maintained nurseries. This meant PVIs would not be penalised financially if parents kept their children at home during lockdown.</p> <p>When the lockdown was announced on 4 January, school nurseries had initially been instructed to close, before government guidance changed allowing them to open. DK reported that most school nurseries were allowing, as a minimum, vulnerable children and children of key workers to attend. Five had not opened due to low staffing numbers. The LA would be sending clarification to all schools to ensure they understood the consequences of opening or not opening.</p> <p>(b) HNG</p> <p>The Forum NOTED the minutes of the High Needs Group held on 7 January 2021.</p>	
5.	<p>DSG BUDGET 2021/22</p> <p>(a) DSG FUNDING SETTLEMENT UPDATE</p> <p>The Forum considered a report which provided an update on the Dedicated Schools Grant (DSG) for 2021/22 following the release of the updated DSG Funding settlement on 17 December 2020. The following points were highlighted:</p> <ul style="list-style-type: none"> • The Schools Block had increased by £16,038K (6.9%) compared to 2020/21. • Hillingdon had a slight reduction in pupil numbers overall, with reduction in primary pupil numbers and a 60% increase in the number of pupils home educated compensated by growth in secondary pupil numbers. • The High Needs Block had increased by £4,367K (9.5%). • The Central Service Block had increased by only £21K (0.8%) due to the DfE decreasing funding for historical commitments. • For Early Years, there were slight increases to the hourly rate for 2 year old funding and 3 and 4 year old funding, to £6.08 (1.3%) and £5.97 (1%) respectively. The Early Years Pupil Premium funding rate would remain the same at 53p per hour. • The maintained nursery funding allocations for April 2021 to August 2021 were indicative, and the allocations for September 2021 to March 2022 were conditional and subject to change. • Overall, the 2021/22 DSG had increased by £20,426K (7.3%) which reduced to £9,079K (3.2%) when teachers' pay and pension contributions were excluded. <p>The Forum NOTED the report.</p>	

(b) GROWTH CONTINGENCY ALLOCATION 2021/22

The Forum considered a report which set out the proposed draw down from the Growth Contingency Fund for expanding schools and new basic need academy schools, including schools that had permanently expanded and would take on additional pupils in September 2021, schools that were planned to expand for the first time in September 2021 and Secondary schools that had agreed to accept pupils in Year 7 above their Published Admission Number (PAN) in September 2021.

The growth formula distributed to LAs based on lagged growth data had resulted in Hillingdon receiving growth allocation of £1,547K, which was a £720K reduction compared to 2020/21. The overall primary and secondary school roll had reduced slightly from 44,979 in the 2019 census to 44,951 in the 2020 census.

Having been put to a vote, the Forum **AGREED** (1) to release the expanding schools funding to schools as set out in Appendix A of the report;

(2) to hold back the allocation for Hillside Juniors until further information was known regarding the prospective September 2021 intake;

(3) the budget for diseconomies of scale funding for St Martins basic need academy as set out in the spreadsheet at Appendix A of the report, subject to on-going review;

(4) the contingency budget for Secondary growth as set out in the spreadsheet at Appendix B of the report.

(c) PROPOSED AMENDMENTS TO SCHOOL CENSUS DATA

The Forum considered proposed amendments to the data set provided by the ESFA where there were anomalies which appeared unrepresentative.

Having been put to a vote, the Forum **AGREED** (1) the estimated pupil numbers for St Martin's CE Primary School;

(2) the retrospective adjustments for John Locke Academy, Lake Farm Park Academy and St Martin's CE Primary School;

(3) the amended mobility percentages for De Salis Studio College and Parkside Studio College;

(4) to note the amalgamation of Oak Farm Infants School and Oak Farm Junior School to form an all through Oak Farm Primary school.

(d) SPECIAL SCHOOL & SRP PLANNED PLACES

The Forum considered a report which set out the proposed funding arrangements for high needs placements at special schools and specialist resource provisions (SRPs) for 2021/22.

Having been put to a vote, the Forum **AGREED** the planned places funding set out in the report.

Members observed that there was a need to review the SLA for SRPs to take account of the increased complexity of needs placed in SRPs and **AGREED** that the High Needs Group would look at this.

(e) UPDATE ON DE-DELEGATED BUDGETS

The Forum considered a report on the items that maintained school representatives had agreed to de-delegate at the Schools Forum meeting on 10 December 2020.

The Forum (1) **NOTED** the report and (2) **REQUESTED** that the Forum be provided with a

PH

	<p>accessing education placements.</p> <ul style="list-style-type: none"> • When the £15,002K deficit brought forward from 2019/20 was taken into account, the cumulative deficit carry forward to 2021/22 was £24,826K. • Schools' quarter three financial returns were being reviewed and it was expected that more would fall into deficit. • Those schools with a licensed deficit continued to be monitored monthly by the LA and were keeping in line with the agreed deficits. <p>The Forum NOTED the report.</p> <p>(b) DSG DEFICIT RECOVERY PLAN UPDATE This would be presented to the next meeting.</p>	
7.	<p>ANY OTHER BUSINESS GY reported that Peter Malewicz had left the LA.</p>	

The meeting closed at 2.50pm.